

## **About the Library of Things**

The purpose of the Library of Things is to create equity amongst all members of the Pewamo-Westphalia community. It provides our students and families with the opportunity to use items that they may not already own in their home or to try out items that they have considered getting for themselves. Below is a list of items that we would like to add to our Library of Things. If you would like to donate, please contact the library aide, Samantha Kerr through email [samantha.kerr@pwschools.org](mailto:samantha.kerr@pwschools.org). All items need to be new or in like new condition upon donation to be most beneficial to the community. You will also find our Guidelines for Borrowing and Use below the list of items wanted.

### **Desired Items of LoT**

|                                    |  |
|------------------------------------|--|
| Board Games                        | USB Microphone   |
| Tools                              | Programming robots   |
| Sewing Machine/Kit                 | Paper shape cutters  |
| DVD Player                         | Legos  |
| Tablet                             | Portable Speaker   |
| Ukulele                            | Puzzles  |
| Keyboard (musical)                 | Easel  |
| Guitar                             | Dress form   |
| Other non-mouth instruments        | Hot Glue Gun   |
| Park passes (state, zoo, etc.)     | USB memory sticks  |
| Outdoor sports games               | Wireless gaming headphones   |
| Basketball                         | Fishing pole(s)  |
| Soccer ball                        | If you think of any other items that you feel would be great additions, please talk to the library aide mentioned above. |
| Volleyball                         |  |
| Cookie Sheets                      |  |
| Cookie Cutters                     |  |
| Other cooking equipment            |  |
| Button making machine and supplies |  |
| Drawing manikins                   |  |
| Instax camera and film             |  |

**Pewamo-Westphalia Community Schools**  
**Library of Things - Guidelines for Borrowing and Use**

Objects lent out by the Library through its Library of Things program must be checked out from and returned to the circulation desk at the Pewamo-Westphalia MS/HS library at 5101 Clintonia Rd., Westphalia, MI. Things may not be returned at any other district location.

A valid PW Schools library account in good standing (no fines or overdue materials in excess of \$5) is required to borrow a Thing. Borrowers of Things must be students or staff members of the schools. Borrowing is limited to one Thing at a time per patron (with the exception of the Christmas Tree kit).

**LOAN PERIODS AND FINES**

In most cases, a Thing may be borrowed for one week and renewed one week at a time after unless another borrower is waiting. The overdue fine will be \$0.10 per day.

**PROPER USE AND LIABILITY**

Use care when handling a Thing. The borrower is solely responsible for the Thing and will be billed for reasonable repair or replacement costs associated with damage or loss of Things due to neglect or abuse. The Library has sole discretion in making these decisions.

A list of replacement costs of Things is maintained by the Library and is available upon request. A list of replacement costs will also be provided in the case for each Thing.

The responsibility to protect against loss is the borrower's. Library aides will inspect Things prior to borrowing and again upon return. Patrons will be responsible for any damage to a Thing while in their possession.