

**Minutes of the
PEWAMO-WESTPHALIA
Board of Education
December 18, 2023
7:00 P.M. Regular Board Meeting**

President's Call to Order: Meeting was called to order by Vice President Schafer at 7:00 p.m.

Pledge to the Flag

Roll Call:

Board Members Present: T. Anderson, J. Hafner (arrived at 7:24 pm), J. Pohl, L Pung, T. Schafer, B. Weber, P. Weber

Board Members Absent: n/a

Approval of Agenda: *Motion made by L. Pung, seconded by B. Weber, to approve the agenda, consent agenda items, the November 20, 2023, board meeting minutes. Motion carried 6-0.*

Bond Subcommittee Report - The Bond Subcommittee reported they met earlier this evening. Mechanical and Electrical bids have yet to be received. The board recommends that letters of intent be on the agenda for approval this evening so that once bids are received, the Subcommittee may award the bids if they arrive within budget. J. Goodman thanked the subcommittee for their hard work on the committee.

Administrator's Reports:

Instructional Technology Specialist: Nothing to report.

Elementary School Principal: J Goodman stated the Elementary School had their holiday meal today.

Assistant Middle-High School Principal/Athletic Director: T. Forton reported they are focusing on attendance in the high school to improve the absences. Athletics are going very well.

Middle-High School Principal: R. Portenga reported that truancy is becoming more of an issue within the county. One school has a policy that if a student has three unexcused absences, they do not allow the student to participate in graduation. The staff has been very productive in preparing students for semester exams.

Student Representatives - A. Smith and H. Hengesbach stated the Coaches vs. Cancer game is tomorrow evening. Seniors can exempt themselves from an exam (non-AP courses, not Careers courses). The high school band played holiday music as staff and students entered the building today. **Superintendent:** The band played as the students and staff entered the building, and it was a great way to begin the week. The elementary school's holiday meal today was joy-filled and a great experience.

Parent Perception Data: J. Goodman provided an overview of the survey feedback. Thirty-one families responded to the survey, and the data was positive.

School Index: This index shows growth, proficiency, graduation rate, etc. When comparing the data to last year, the scores increased from the previous year's elementary and middle-high school levels.

Communications: (3 minutes per person) N/A

Personnel:

Accept the resignation of Chloe Cross, JV Softball Coach, effective December 1, 2023.

Accept the resignation of Stacey Stedman, Overflow Aide and Lunchroom Supervisor, effective December 11, 2023.

President's Comments: N/A

Old Business:

None.

New Business:

First reading of policies 0122, 1420, 3131, 3132, 3139, 3140, 3142, 3220 - J. Goodman reported the new policies due to the newly adopted teacher laws. *Motion made by B. Weber, seconded by J. Pohl, to approve the first reading of policies 0122, 1420, 3131, 3132, 3139, 3140, 3142, 3220. Motion carried 6-0.*

Approve Performance Services to provide a letter of intent to the following: Discussion was held. With the bids received thus far, the bids are very close to the estimated costs to date. Electric, mechanical, and the roofing for the elementary school are being rebid. **Bid Package 1.0 General Trades:** Moore Trosper, **Bid Package 2.1 Site Work:** Central Excavating, **Bid Package 3.1 Concrete:** Moore Trosper, **Bid Package 4.0 Masonry:** MSHS Xtreme Mason Contractors. Elementary Shiffer Mason Contractors, **Bid Package 5.0 Structural:** Redinger Steel Erectors Inc, **Bid Package 7.0 Roofing:** MSHS Quality Roofing Inc, **Bid Package 9.1 MSDW and Ceilings:** William Reichenbach Co., **Bid Package 9.2 Flooring:** Superior Floor Coverings, **Bid Packages 9.3 Resinous Flooring:** MSHS Superior Floor Covering, **Bid Package 9.4 Tilling:** Superior Floor Coverings, **Bid Package 9.5:** Painting: T.L. Hart - **Motion made by J. Pohl, seconded by P. Weber, to Approve Performance Services to provide a letter of intent to the following: Bid Package 1.0 General Trades: Moore Trosper, Bid Package 2.1 Site Work: Central Excavating, Bid Package 3.1 Concrete: Moore Trosper, Bid Package 4.0 Masonry: MSHS Xtreme Mason Contractors. Elementary Shiffer Mason Contractors, Bid Package 5.0 Structural: Redinger Steel Erectors Inc, Bid Package 7.0 Roofing: MSHS Quality Roofing Inc, Bid Package 9.1 MSDW and Ceilings: William Reichenach Co., Bid Package 9.2 Flooring: Superior Floor Coverings, Bid Packages 9.3 Resinous Flooring: MSHS Superior Floor Covering, Bid Package 9.4 Tilling: Superior Floor Coverings, Bid Package 9.5: Painting: T.L. Hart. Motion carried 7-0.**

Approve purchase orders for the following: **Bid Package 15.6 Kitchen Equipment:** Stafford Smith Inc, **Vertical Classroom Units:** Indiana Thermal Solutions Temspec, **Unit Vents (non-vertical):** ThermalNetics-Daikin, **Air Handling Units:** Carrier Corporation, **Chiller:** ThermalNetics-Diakin, **Pumps:** Hedrick Associates-Armstrong, **Misc. Hydronic Equipment:** Hedrick Associates-Armstrong - **Motion made by T. Anderson, seconded by J. Pohl, to approve purchase orders for the following: Bid Package 15.6 Kitchen Equipment: Stafford Smith Inc, Vertical Classroom Units: Indiana Thermal Solutions Temspec, Unit Vents (non-vertical): ThermalNetics-Daikin, Air Handling Units: Carrier Corporation, Chiller: ThermalNetics-Diakin, Pumps: Hedrick Associates-Armstrong, Misc. Hydronic Equipment: Hedrick Associates-Armstrong. Motion carried 7-0.**

Financial:

Financial Summary Report November 30, 2023, including Special Revenue Account Payable Listing, November 30, 2023

Future Meeting Dates/Events:

Winter Break - December 25, 2023 - January 5, 2024
End of 2nd Quarter - Friday, January 12, 2024
No School - Monday, January 15, 2024
January Board Meeting - January 22, 2024

J. Pohl stated that Wixam, Okemos, and other school districts within Michigan are addressing single-stall bathroom issues. We do not have single-stall bathrooms for the general public at this time. J. Pohl recommends installing general-neutral bathrooms that the public may use.

Adjourn: At 7:45 pm, the meeting adjourned.


Approved by Preston Weber, Board of Education Secretary