

BOARD OF EDUCATION SPECIAL BOARD MEETING

Pewamo-Westphalia Community Schools
Monday, July 17, 2023
Middle High School
5101 S. Clintonia Road
Westphalia, MI 48894

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

- I. PRESIDENT'S CALL TO ORDER AND PLEDGE TO ALLEGIANCE
- II. ROLL CALL
- III. APPROVAL OF AGENDA
 - A. CONSIDERATION OF **CONSENT AGENDA ITEMS**
 - B. APPROVAL OF MINUTES
 1. **BOARD MEETING MINUTES OF JUNE 12, 2023, REGULAR BOARD MEETING**
- IV. BOND SUBCOMMITTEE REPORT
- V. ADMINISTRATOR'S REPORTS
 - A. INSTRUCTIONAL TECHNOLOGY SPECIALIST REPORT
 - B. ELEMENTARY SCHOOL PRINCIPAL REPORT
 - C. MIDDLE/HIGH SCHOOL PRINCIPAL REPORT
 - D. SUPERINTENDENT REPORT
 1. RETURN TO LEARN AND CONTINUITY OF SERVICES PLAN REVIEW
 2. BUDGET UPDATE
- VI. COMMUNICATIONS ON ANY MATTER (3 MINUTES PER PERSON)
- VII. PERSONNEL
 - A. **ACCEPT THE RESIGNATION OF ADAM WESLEY, JV BOYS BASKETBALL COACH, EFFECTIVE JUNE 14, 2023**
 - B. **APPROVE THE RECOMMENDATION TO HIRE, THROUGH EDUSTAFF, ALTON SCHNEIDER AS THE JV BOYS BASKETBALL COACH EFFECTIVE JULY 17, 2023**
 - C. **ACCEPT THE RESIGNATION OF JANE MARTIN, PARAPROFESSIONAL AIDE, AND TRANSITION TO SUBSTITUTE PARAPROFESSIONAL AIDE EFFECTIVE JUNE 8, 2023**
 - D. **ACCEPT THE RESIGNATION OF JOSHUA MAGLEY, HIGH SCHOOL TEACHER, EFFECTIVE JUNE 30, 2023**
- VIII. PRESIDENT'S COMMENTS
- IX. ACTION ITEMS
 - A. OLD BUSINESS
 1. N/A
 - B. NEW BUSINESS
 1. APPROVE THE ATHLETIC HANDBOOK FOR THE 2023-24 SCHOOL YEAR
 2. APPROVE THE STAFF TECHNOLOGY USE POLICY FOR THE 2023-24 SCHOOL YEAR
 3. APPROVE THE ELEMENTARY SCHOOL STAFF HANDBOOK FOR THE 2023-24 SCHOOL YEAR
 4. APPROVE THE MIDDLE HIGH SCHOOL STAFF HANDBOOK FOR THE 2023-24 SCHOOL YEAR
 5. APPROVE THE ELEMENTARY SCHOOL LITTLE PIRATES PRESCHOOL STAFF HANDBOOK FOR THE 2023-24 SCHOOL YEAR
 6. APPROVE THE ELEMENTARY SCHOOL STUDENT HANDBOOK FOR THE 2023-24 SCHOOL YEAR

7. APPROVE THE MIDDLE HIGH SCHOOL STUDENT HANDBOOK FOR THE 2023-24 SCHOOL YEAR
 8. APPROVE THE SHARED SERVICES AGREEMENT WITH ST. JOSEPH'S SCHOOL FOR THE 2023-24 SCHOOL YEAR
 9. APPROVE THE SHARED SERVICES AGREEMENT WITH ST. MARY'S SCHOOL FOR THE 2023-24 SCHOOL YEAR
 10. APPROVE THE RECOMMENDATION TO UPDATE THE ADMIN CONTRACTS TO REFLECT THE AMOUNT OF PAYOUT FOR SICK DAYS AT RETIREMENT AND TO UPDATE VACATION TIME ON AUGUST 1ST.
 11. APPROVE THE RECOMMENDATION FOR THE 2023-24 STAFF REIMBURSEMENT:
 - a. MEALS: \$15 BREAKFAST, \$20 LUNCH AND \$30 DINNER
 - b. MILEAGE RATE OF 90% OF THE IRS RATE
 - c. HOTEL REIMBURSEMENT OF \$150 (SUPERINTENDENT APPROVAL NEEDED FOR SPECIAL EVENT/LOCATION)
 12. APPROVE THE RECOMMENDATION TO AUTHORIZE THE SUPERINTENDENT TO SIGN THE DESIGN BUILD AGREEMENT FOR CERTAIN ENERGY CONSERVATION IMPROVEMENTS PREPARED BY THRUN LAW FIRM.
 13. APPROVE THE SELECTION OF UNION BANK AND FIFTH THIRD BANK AS BANK DEPOSITORY INSTITUTIONS FOR THE 2023-24 FISCAL YEAR.
 14. APPROVE THE DESIGNATION OF PERSON(S) RESPONSIBLE FOR POSTING NOTICES OF MEETINGS
 - a. MOVE THAT THE BOARD OF EDUCATION DESIGNATE THE SECRETARY TO THE BOARD OF EDUCATION, WITH ASSISTANCE FROM THE SUPERINTENDENT, BE RESPONSIBLE FOR POSTING ANY AND ALL MEETINGS OF THE BOARD, AS REQUIRED BY ACT. NO. 267 OF THE MICHIGAN PUBLIC ACTS OF 1976.
 15. RESOLUTION ESTABLISHING POSTING OF LEGAL ADVERTISEMENTS FOR 2023-24 FISCAL YEAR.
 - a. MOVE THAT THE PEWAMO-WESTPHALIA BOARD OF EDUCATION DESIGNATE THE LANSING STATE JOURNAL AS THE PRIMARY SOURCE OF LEGAL ADVERTISEMENTS. THE IONIA SENTINEL MAY ALSO BE UTILIZED WHEN NECESSARY.
- X. FINANCIAL
- A. **FINANCIAL SUMMARY REPORT JUNE 30, 2023, INCLUDING SPECIAL REVENUE**
 - B. **ACCOUNTS PAYABLE LISTING, JUNE 30, 2023**
- XI. FUTURE DATES/EVENTS
- A. 2ND SUMMER SHUT DOWN - JULY 30 - AUGUST 5, 2023
 - B. MIDDLE HIGH SCHOOL NEW STUDENT/FAMILY ORIENTATION - AUGUST 10, 2023 AT 5:30 PM, AUDITORIUM
 - C. ELEMENTARY SCHOOL OPEN HOUSE - AUGUST 16, 2023 AT 6 PM
 - D. FIRST DAY OF SCHOOL - AUGUST 21, 2023
 - E. AUGUST BOARD MEETING - AUGUST 21, 2023
- XII. ADJOURN