

Pewamo-Westphalia Middle-High School

CRASH Program Handbook



2024-2025

Credit Recover After-School Hours

PWMHS' CRASH PROGRAM'S PHILOSOPHY

Pewamo-Westphalia CRASH is offered to provide an opportunity for students to recover credits and remain on track for graduation. This setting is a cooperative effort between students, parents, instructors and administration to create a positive educational experience.

PWMHS' CRASH PROGRAM'S PURPOSE

The purpose of this program is to assist students who have experienced difficulties in their previous educational endeavors. The program's activities will be designed to provide an alternative, meaningful, and successful educational environment. Goals will emphasize that participating students:

- ✓ Take responsibility for their academic success by a) addressing the acquisition and improvement of academic skills, b) developing responsible attendance patterns, and c) make academic progress toward earning a diploma from Pewamo-Westphalia High School.
- ✓ Develop socially desirable behavior patterns such as self-awareness, self-confidence, self-discipline, acceptance of self and others, dependability, good judgment, appropriate manners, and basic decision-making skills - all of which hopefully attain competencies necessary to enter the adult world and positively contribute to society.

RESPONSIBILITIES OF CRASH PROGRAM STUDENTS

All individuals have certain responsibilities governing their conduct in social settings. It is especially important that these responsibilities be followed in the academic setting - even in an after school, alternative education program such as CRASH. The two basic expectations are as follows:

- ✓ Respect the dignity and self-worth of every other individual in the program while pursuing Personal Best on an academic, behavioral, and social level.
- ✓ Be aware of and adhere to the rules and regulations established within the PWMHS Student-Parent Handbook.

CURRICULUM

All CRASH Program students will advance toward graduation by taking online classes offered by Edgenuity - our virtual education platform. For the most part, courses taken are remedial - assigned by our counseling staff and overseen by CRASH Program administration. While students will only

be enrolled in one course at a time, students are free to move at an accelerated pace - so long as proficiency and subsequent credit are each attained.

CLASSROOM LOCATION, RULES, and GUIDELINES

Students involved with our CRASH platform will utilize a quiet space approved and monitored by program administration. Coursework will begin at 3:05p and end at 4p - from which students are to be picked up from school.

While in class, students are expected to observe the following behavioral and academic guidelines:

- ✓ Only students enrolled in the program will be allowed in the classroom and permission is required for any enrolled student to leave the classroom for any reason.
- ✓ Students will remain in their assigned seats and at their assigned technology devices all hour unless otherwise instructed. That said, all guidelines established within the PWMHS Student-Parent Handbook regarding personal technology devices will be followed.
- ✓ Attendance is mandatory, will be kept on a daily basis, and will be based on the following:
 - ✚ An unexcused absence will be recorded if the student 1) is not physically present in the classroom, 2) is more than five minutes late from the start of class, 3) has accumulated three tardies (which will result in the student being assessed on absence), and / or 4) is habitually sleeping in class.
 - ✚ An excused absence will be recorded when 1) valid parent communication occurs or 2) the student is involved in a co- or extra-curricular event that causes the student to miss a CRASH session.
- Note:** Students with documented absences will be allowed to make up their work and receive credit for it when an illness is extended in nature. When a student has an excused absence, the work is to be made up within two days after returning. Additional time may be granted and / or work may be made up outside of program hours - at the discretion of program administration.
- ✓ Students will be required to access their classes using headphones, earbuds, or via closed-captioning.
- ✓ Students are to work on their own course work. At no point may a student receive help from another student to complete assignments, projects, or assessments.
- ✓ Academic progress toward their diploma is the top priority for students enrolled within our CRASH Program. Students enrolled in the program are expected to make academic advancement in each of their assigned courses.

When students fail to observe these guidelines, they become a disruptive influence for other class members. Consequently, when such issues arise, appropriate action (in line with academic / behavioral expectations laid out in the PWMHS Student-Parent Handbook) will be taken.

STUDENT DISCIPLINE and DISMISSAL

There are times when a student may be disciplined or dismissed from PWCS' CRASH Program.

As general practice, CRASH's administration will use the following progression regarding all behavioral matters:

- ✓ 1st Offense: Verbal Warning
- ✓ 2nd Offense: One-Week Suspension from CRASH
- ✓ 3rd Offense: Semester-Long Suspension from CRASH... No Credit Earned.

Additionally, should a student tally three unexcused absences, they will be dismissed from the program - no credit earned.

Lastly, should a student fail their CRASH course, they will be dismissed from the program and will not be allowed to take another until they pass a full semester and earn a minimum of three (3) credits.

#WeArePW #ONWARD!