

**Minutes of the  
PEWAMO-WESTPHALIA  
Board of Education  
July 15, 2024  
7:00 P.M. Regular Board Meeting**

**President's Call to Order:** Meeting was called to order by Vice President Schafer at 7:00 p.m.

**Pledge to the Flag and Roll Call:**

**Board Members Present:** T. Anderson, J. Pohl, T. Schafer, B. Weber, P. Weber

**Board Members Absent:** J. Hafner and L. Pung

**Motion made by T. Anderson, seconded by B. Weber, to approve the minutes, agenda, and consent agenda with the change of moving VII.F to New Business X.7 and to move the check registry approval to Item X.8. Motion carried 5-0.**

**Bond Subcommittee Report -** Plan to send out bids in August for Phase III, and have items on the Board agenda in September or October.

**Administrator's Reports:**

**Technology and Student Specialist:** Centigex training is scheduled for August. Edgenuity is all set for student support services.

**Elementary School Principal:** E. Fedewa is pleased to have a full staff for fall. Jessical Burtka has several years of teaching experience and Colton Hengesbach has been at St. Johns for six years; Jill Hill has been both a 4th grade and 6th grade teacher.

**Middle-High School Principal:** R. Portenga reported that a change has been made to the Strength and Athleticism program for the fall; students do not need to let their coaches know if they will not be attending. Interviews tomorrow for new administrative support personnel for the front office.

**Superintendent:** J. Goodman stated we received a quote for several new speakers and clocks to improve the speaker system in the Middle High School. We suggested a few changes and awaiting the final bids. J. Goodman reported there will be Superintendent training at RESA on August 6, 2024. All Board members must attend the new training to participate in the superintendent evaluation this fall.

**Communications:** (3 minutes per person) N/A

**Personnel:**

**Approve the recommendation to hire Celena Thelen, part-time High School American Sign Language Teacher, effective August 11, 2024.**

**Approve the recommendation to hire Jessica Burtka, Begindergarten teacher, effective August 11, 2024**

**Approve the recommendation to hire Jill Hill, part-time STEAM elementary teacher effective August 11, 2024.**

**Approve the recommendation to hire Colton Hengesbach, 5th grade elementary teacher, effective August 11, 2024.**

**Accept the resignation from Katy Gilliland, Administrative Support, effective June 20, 2024.**

**Approve the resignation for retirement of Robert Karasiewicz III, effective September 25, 2025.**

**President's Comments:** T. Schafer read the mission statement of P-W Schools and believes it is important to review it several times each year to remind us all why we are here.

**Old Business:** N/A

**New Business:**

**Approve the Sex Education Committee members - Motion made by B. Weber, seconded by J. Pohl, to approve the following members: Fr. Eric Weber, Becky Rehmann, Kristen Simon, Elizabeth Weber and Tara Thelen. Motion carried 5-0.**

**Approve the purchase of the Sex Ed curriculum book - recommendation made to purchase the new health curriculum book with focuses on healthy choices. Motion made by T. Anderson, seconded by B. Weber, to approve the purchase of the sex education curriculum book. Motion carried 5-0.**

**Approve the wellness committee members** - The State of Michigan requires schools to have a Wellness Committee. *Motion made by P. Weber, seconded by T. Anderson to approve the following wellness committee members: Jennifer Goodman, Evan Fedewa, Deborah Prince, P.E. Teacher, Jessica Anthony, Food Service Worker, Monica Newman, Alanna George and Student Representative. Motion carried 5-0.*

**Approve the Elementary Staff Handbook** - The handbook was revised to replace "upper elementary" to "grades 3, 4 and 5". *Motion made by J. Pohl, seconded by P. Weber, to approve the revised elementary staff handbook. Motion carried 5-0.*

**Approve the Middle High School Staff Handbook** - *Motion made by J. Pohl, seconded by T. Anderson, to approve the Middle High School Staff Handbook. Motion carried 5-0.*

**Approve the school loan revolving fund annual loan application** - As a precautionary measure, Scott Brown recommended P-W applies for this certification in the event it is needed to borrow money to make a bond payment. *Motion made by P. Weber, seconded by J. Pohl, to approve the school loan revolving fund annual loan application. Motion carried 5-0.*

The consent agenda included the hiring of Trey Bauer, through Edustaff, as the varsity baseball coach. J. Pohl reported the Board had not approved the resignation of our current varsity baseball coach. *Motion made by B. Weber, seconded by J. Pohl, to accept the resignation of Curt Nureberg as varsity baseball coach. Motion carried 5-0.*

*Motion made by J. Pohl, seconded by B. Weber, approve the recommendation to hire Trey Bauer, through Edustaff, as the varsity baseball coach. Motion carried 5-0.*

J. Pohl requested a review of the checks and balances of the credit card usage for school employees. Scott Brown reviewed the process and confirmed many checks and balances are in place.

**Approval of the Check Registry ending June 30, 2024** - Discussion was held on the check written to Albin Hengebach Cabinetry with work done on the pressbox, as the Board of Education has not approved this purchase. Discussion was held on if drawings were received and inspections were done and what the board policy is for a spending threshold. J. Goodman stated she would research and update the Board of Education. *Motion made by J. Pohl, seconded by T. Anderson, to approve the check registry. Motion carried 5-0.*

**Financial:**

*Financial Summary Report June 30, 2024, including Special Revenue Account Payable Listing, June 30, 2024*

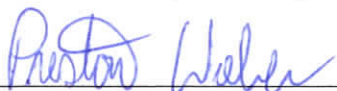
**Future Meeting Dates/Events:**

Second Summer Shut Down: August 5 - 11, 2024

First Day of School: August 19, 2024

August Board Meeting: August 19, 2024

**Adjourn:** At 7:36 pm meeting adjourned.



Approved by Preston Weber, Board of Education Secretary